

## Form 2201 – 100% Donation Form Instructions

- **One Check:** Complete Area Number, Submitted By, Telephone, Date and any pertinent contact ID/fundraiser information or comments. Complete any relevant campaign/appeal code information. The system default will be to process donations to operating, unless indicated otherwise.
- **Multiple Checks:** Same as above, however, **all donation information must be the same for each check** to use one form. All checks will be processed this way. If any donation information is different, then a separate form must be used. The checks may be of varying amounts. The system default will be to process donations to operating, unless indicated otherwise. Please use a paperclip to attach checks to the form.
- **Please do not make copies of revenue forms or use old forms.** Varying sizes of the forms can result in mis-keying of data due to some automation that occurs in reading forms. You can order forms through the online catalog.
- **Mail checks/forms to:** Young Life, P.O. Box 70065, Prescott, AZ 86304-7065.  
For priority mail service (e.g., FedEx), mail to: CDS-Attn: Young Life, 2286 Crosswind Drive, Suite A, Prescott, AZ 86301.

**Only print this form if absolutely necessary!**

**If you are able, it is preferable that you order the form through the Resources and Supplies store.**

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### **YL younglife** 100% DONATION FORM - NO GOODS OR SERVICES RECEIVED

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Area Number:

Submitted by: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

Donation Type (check one):

Operation (4110)    Camp (4130)    Capital (4150)

Comment Field: \_\_\_\_\_

Personal Fundraising: \_\_\_\_\_

Contact ID Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Campaign/Appeal Code (if applicable):

- AUC - Auction  
 BQT - Banquet  
 BQTS - Banquet Sponsor  
 CLS - Clay Shoot  
 FDR - Fundraiser  
 GOT - Golf Tournament  
 GOTS - Golf Tournament Sponsor  
 MAR - Marathon (5K Walk/Run)  
 WIN - Wing-A-Thon  
 YEA - Year-End Appeal  
\_\_\_\_\_ Expedition Trip  
\_\_\_\_\_ Other